

**>> RUN WITH THE LEADERS**

**PRODUCT AND <**  
**CORPORATE PROFILE**



CASEWARE  
BEYOND THE BALANCE

## PRODUCT AND CORPORATE PROFILE

Accountants and auditors in practices large and small, in corporations and government recognize CaseWare International as the premier creator of assurance, reporting and analysis tools. CaseWare helps professionals in over 60 countries perform their engagements more easily and efficiently.

***CaseWare Working Papers*** is an open-ended software tool that brings new efficiency and effectiveness to your write-up, review, and audit and reporting engagements. With its “smart” technology, you can produce financial statements that are generated using current GAAP standards maintained in Working Papers’ unique knowledge library system.

***CaseWare IDEA*** is a powerful, easy to use audit and analysis tool that allows you to display, sample, extract and analyze data from files generated by a wide variety of computer systems, right on your desktop. IDEA lowers your cost of audit and analysis work, adds more quality and lets you take on new assignments.

***CaseWare Time*** provides easy to use time and billing, accounts receivable and practice management. Time gives you everything you need to manage your accounting practice with market leading flexibility and a powerful integrated contact management system.

*CaseWare’s family of products and services provides you with the complete solution for building your practice!*

**CaseWare International Inc.** is the world leader in business-intelligence software for accountants, auditors and other professionals.

**CaseWare IDEA Inc.** is a subsidiary company of CaseWare International Inc., responsible for developing and marketing IDEA and other audit and analysis tools.



## **CASEWARE WORKING PAPERS**

CaseWare's highly flexible engagement software provides you with everything you would expect from an assurance and reporting tool plus much, much more! CaseWare Working Papers provides all the functionality you need to automate your practice and, if desired, make all your engagements paperless.

Using state-of-the-art object component architecture, Working Papers can be easily integrated with other software tools. With its powerful document management system, you can organize all documents related to an engagement in one controlled area – whether the documents are created with Working Papers or with other software applications.

### **Trial Balance, Write-Up and More...**

The core of Working Papers' database system is a versatile trial balance supported with a detailed general ledger system. With our point and click reading of native files for most accounting software packages, data can be directly imported into the trial balance; you can also choose to import general ledger data for detailed analysis. Our unique mapping feature makes it easy to add account properties to the trial balance data, such as lead sheet grouping, ratios and tax codes.

Working Papers enables you to perform any period or annual write-up functions for financial data and for performance data. Whether you are doing an audit or write-up engagement, you can create hundreds of different reports and working papers, to meet the most intricate client needs or specification.

### **Full Electronic Working Papers with Multiple Interfaces**

You can plan, perform and review your entire engagement on screen completely eliminating paper. Using Working Papers' real time updates, full annotation capabilities, task management and powerful version control at the document, cell and account level, electronic review has never been easier.

### **"Smart" Document Generator**

You can produce any type of document, report or working paper, including GAAP financial statements, with Working Papers' powerful document generator. The document generator provides all the style functionality of the leading standalone word processing and spreadsheet packages.

### **Multiple Ways to Connect**

Incorporating a multi-user database system, Working Papers can be installed over a local area network set up centrally in your office or at a client location, with many users sharing one engagement file. Working Papers is designed to let you work in the environment of your choice.

### **Built for the Future**

Working Papers' technology is ready for your future needs now! For real time integration, any component of Working Papers can be directly used and accessed with any other software product and language. Organizations are using this powerful object model to enhance existing applications with Working Paper features.



## WORKING PAPERS: **OPTIONAL COMPONENTS**

Designed to be used in conjunction with CaseWare Working Papers, these optional components provide you with a more specialized product. Each of these carefully designed components has its own unique format and industry and task specific variables. These components will save you time and money when you are preparing your files.



CaseWare Connector is an optional component which allows you to integrate documents generated with Microsoft Word and Excel 2000 (or greater version). In addition to integrating data with any part of CaseWare Working Papers' database, including all amounts and properties of accounts, you can add full annotation including referencing and tick-marks and drill down to supporting documents.



CaseWare Audit is designed to streamline office workflow to achieve higher levels of efficiency and profitability for audit engagements. Using similar "smart content" technology that is included in CaseWare Financials, this component is graphically appealing, user friendly and incorporates a work flow interface that provides:

- A snapshot of engagement status at any point in time.
- Step-by-step guidance for staff to complete the entire file.
- Easy navigation to financial statements, work programs, lead sheets and work papers. This facilitates file review partners/managers even while work is progressing on other parts of the file.

This component also comes with engagement planning tools, a work program generator that firms can easily update and expand for industry specific procedures, and automated analytical review procedures. This component combined with all the other Working Papers features provides a powerful "out of box" tool for performing assurance, analysis and reporting engagements in a "paperless" environment that will truly provide significant time savings while minimizing setup time and training.



CaseWare Financials empowers users to produce word processing quality financial statements meeting industry, regulatory and firm standards eliminating the secretarial tasks of formatting, etc. It can be used on its own or integrated with your own engagement assurance content. This version is designed for the preparation of non-consolidated financial statements for general commercial and industry statements. Industry specific requirements including not for profits and governmental agencies are not included in this version. Financials has state-of-the-art functionality including the following:

- Library of hundreds of "smart" statement layouts and footnotes with full integration with firm standards to ensure that each client's financial statement is built and updated with the latest standards.
- Presentation styles and formats that are separate from content and can be customized by a firm to ensure that each financial statement incorporates the latest "house style" without the user having to perform word processing type formatting.
- Drill down capabilities for data details and authoritative literature.



## WORKING PAPERS: **OPTIONAL COMPONENTS**



CaseWare Review is designed to streamline office workflow to achieve higher levels of efficiency and profitability for compilation and review engagements. Using similar “smart content” technology that is included in CaseWare Financials, this component is graphically appealing, user friendly and incorporates a work flow interface that provides:

- A snapshot of engagement status at any point in time.
- Step-by-step guidance for staff to complete the entire file.
- Easy navigation to financial statements, work programs, lead sheets and work papers. This facilitates file review partners/managers even while work is progressing on other parts of the file.

This component also comes with engagement planning tools, a work program generator that firms can easily update and expand for industry specific procedures, and automated analytical review procedures. This component combined with all the other Working Papers features provides a powerful “out of box” tool for performing assurance, analysis and reporting engagements in a “paperless” environment that will truly provide significant time savings while minimizing setup time and training.



### *New for 2004*

CaseWare Scenarios is a new optional component that extends Working Papers' ability to provide detailed analysis on actual financial and performance data with:

- over 70 key data elements in a standardized income statement, balance sheet and cash flow, supplemented with key business drivers and analytics.
- an integrated view of all elements that can be displayed in a single screen for a comprehensive view of the overall business.

CaseWare Scenarios is the first business analysis tool to display an integrated income statement, balance sheet, business drivers, cash flow and analytics. It allows users to create unlimited scenarios using actual historical data as a starting point, incorporating “what if” and goal seeking functionality.

CaseWare Scenarios is easily integrated into any existing Working Papers client file thereby taking immediate advantage of the client data without having to import or input additional information. It uses the full functionality of Working Papers and is an extremely useful tool for your business advisory services.



## CASEWARE IDEA

Now you can lower your costs of audit testing and analysis, add more quality to your work and take on new roles by putting the power of IDEA to work for you. With IDEA, you can read, display, analyze, manipulate, sample or extract from data files from almost any source, mainframe to PC, including reports printed to a file.

IDEA has functions and features not found in any other product, to help you work more efficiently, effectively and with more value to your organization or clients.

IDEA is recognized as the global standard against which other data analysis tools are measured, offering a unique combination of ease of use and powerful functionality. IDEA does not require users to be technical specialists; a combination of extensive HTML-based Help, informative User Guide with Tutorial, "IDEAassistants" – wizards for key functions, Windows-standard features like Right Click and Drag and Drop, plus a carefully designed user interface make learning and using a breeze.

The current version is packed with new features and functions. Some of the new features include:

- *Search* – Search for text or numeric values across selected fields, multiple databases
- *Time Data Type and Functions* – 7 new @ Functions based on time
- *Action Fields* – Allows drilldown across files or launch applications or go to a URL
- *Classical Sampling* – Classical variables sampling uses normal distribution theory to evaluate the characteristics of a population based on sample data
- *Pivot Table* – a powerful function that lets you perform multi-dimensional, multi-variable analysis on huge data files
- *Visual Connector* – a graphical interface that lets you easily construct relationships among many files
- *To Do List* – a handy function to help you organize your tasks and share information with your workgroup colleagues
- *Key Value Extraction* – a single-step function permitting creation of multiple extraction files, based on a key field. Create separate files by month or year, by sales person or customer, or any other variable
- *Process Stacker* – a unique productivity enhancement that allows you to group a list of tasks to be run against a file, guaranteeing optimum performance
- *Indexed Extraction* – a single-step function to select records from within an indexed range e.g. dates, invoice numbers
- *Benford's Law Analysis* – a sophisticated but easy to use application of digital analysis
- Improved file management and file imports, including support for QuickBooks™ and other popular accounting software packages

This latest version of IDEA continues CaseWare's commitment to providing you with the most sophisticated functionality, while maintaining IDEA's class leading ease of use.

---

*In a recent survey by Internal Auditor Magazine, users rated IDEA significantly better than its closest competitor in ALL MAJOR categories - Extraction, Analysis, Fraud Detection/Prevention and Continuous Monitoring - for Overall Satisfaction, Effectiveness and User Friendliness.*



## CASEWARE TIME

CaseWare Time performs the complex functions an accounting practice requires in a simple, easy-to-use manner that doesn't require a financial background. Time can handle any practice-management challenge in practices both large and small.

### Everything You Need in One Package

CaseWare Time gives you everything you need to manage your accounting practice, in one package. With Time, you get time and billing, accounts receivable, and practice management – all in real time. So there's no waiting for someone else to close a file before you get to work. This real-time technology lets you know instantly the status of your practice. When you enter your time, all relevant amounts for each report and client letter are updated immediately and automatically.

### Maximum Flexibility to Customize and Generate Reports

With CaseWare Time, you can customize every report to your liking or client specification. Time's filtering capabilities let you isolate and combine any criteria to create your reports.

### A Powerful Tool to Boost Your Business

Your Contact List serves as the core of CaseWare Time's integrated contact-management system. This system provides you with a powerful, flexible means of communicating with your clients, and identifying key clients or contacts for marketing opportunities and other communications. With Time's sophisticated but user-friendly word processing and spreadsheet components, you can generate marketing and form letters, filtered and addressed to specific clients or contacts. No other practice management software gives you a comparable range of tools to help you manage your practice and expand your business.

### Features and Functions

- *Real-time and Multi-User.* An unlimited number of staff can be entering or viewing data all at the same time. All transactions are updated instantly.
- *Unlimited databases.* There are no limits with respect to the number of transactions, number of clients, work codes etc.
- *An extensive client/contact database.* You can fully customize your client data.
- *Time and expense tracking.* Quickly and easily enter time for any period, with this spreadsheet style interface.
- *Projects and Sub Projects.* Assign projects to a specific client. Enter budget information by project enabling you to track the progress compared to actual time spent. Then bill by project.
- *Full on-screen billing.* With optional automatic invoice numbering, whether issuing a proposed, interim, recurring or final invoice, you have complete control over the layout and content of the invoice.
- *Flexible write-up and write-down distribution.* You can control the distribution of write-ups and -downs or automatically assign the amount to those staff who have worked on the engagement.
- *A single payments screen.* Handles all advances, miscellaneous partial and full payments
- *Reports generation.* With our innovative Document Management system, you can organize reports into hierarchical folders, allowing specific reports to be easily accessible depending on the staff function. With over 200 standard reports available and the ability to further filter the information, managing your practice has never been easier.

## TIME: OPTIONAL COMPONENTS



CaseWare Today is built upon Outlook and uses Microsoft's digital dashboard technology. Eliminate duplication of client, contact and staff information in several different databases. Keep this in one place and always up to date with Today. Then use the synchronization feature between Today and Time rather than re-entering information.



**CaseWare International Inc.**

2425B Channing Way, Suite 590, Berkeley, California 94704

Phone: (800) 267-1317, Fax: (416) 867-1906, E-mail: [info@caseware.com](mailto:info@caseware.com)

[www.caseware.com](http://www.caseware.com)